



TAKIS FOUNDATION
K.E.T.E.
Research Center
for the Art
and the Sciences

TERMS AND CONDITIONS FOR SCHOOL GROUPS

GUIDED TOURS – MIDDLE & HIGH SCHOOL

- Upon discussion and agreement over the phone with the foundation (number: +30 210 2389019) in regards to your educational visit's date and hours, please fill in the application form and sign the document of terms and conditions of your visit, and send them both documents via email to edu@takisfoundation.org.

It should be noted that in the event of sending the application of participation in a guided tour, the Foundation, in reference to the new European General Data Protection Regulation (EU) 2016/679, retains your personal information enclosed in the application in question, as private data, which are the minimum and necessary data to achieve the purpose for which they are intended. The Foundation is held responsible for the protection of the personal data it collects. If we have requested that you provide us with some personal information, such particulars will only be used in accordance with our Website's Privacy Policy. The Foundation reserves the right to modify this website at any time, consequently you are entreated to visit our page regularly to ensure that you are notified about the possible changes.

- **What information do we collect?**

We collect the following information:

- Full name of entity (physical or legal)
- Contact and taxation details of the entity (TIN, Tax Office, registered seat, telephone number) and operation object
- Contact details including name/surname, contact phone, email address on the person you suggest as competent contact person.

- **What purpose does this information serve?**

The information is used to understand your needs and provide you with the best possible service, specifically for the following reasons:

- Communication concerning the arrangement of the educational program
- Communication with you and sending you newsletters about upcoming activities.
- Improvement of the Foundation's services
- The internal archiving of the Foundation
- Keeping records for research and market analysis
- For taxation and archival purposes

- **External links to other websites**

The website of the Takis Foundation may contain links to other websites of interest.

Nevertheless, from the moment that you use the other web-pages available, and have left our website, we notify you that we have no control over the other site. For this reason, we cannot



TAKIS FOUNDATION
K.E.T.E.
Research Center
for the Art
and the Sciences

be responsible for the protection of your personal data that you may enter and are not protected for other web- pages based on our Privacy Policy.

- Your personal data that you provide us with by sending us the above application form and by signing this document of terms and conditions you confirm that you accept and agree to be held by the Foundation for as long as necessary to fulfil the above purposes, in compliance with the applicable legislative provisions.
- The use of this website and its content by each and every user, does not grant the user with any kind of right over the artworks, the data or physical carrier in which intellectual and industrial property rights of the Foundation or any third parties are incorporated, and which may be accessible through this web- page.
- **For each school group, it is necessary that they be accompanied by the teachers/supervisors, which are fully responsible for the protection of the students that they accompany for the entire duration of the guided tour and throughout their stay at the Foundation.**
- **The entry of the students into the foundation must be conducted in lines and in order, so as to ensure the safety of the students and the artworks.**
- **Under no circumstances can the school groups remain in the indoor or outdoor exhibition venues without the active supervision of their supervisors/teachers, because of the artworks installed at the premises.**
- For the **safety** not only of the artworks but for the students as well, we ask the supervisors/teachers to inform their students **thoroughly** of the appropriate behaviour in the foundation, and to inform them of the fact that the Takis Foundation consists of a cultural venue.
- All visitors (supervisors and students) are not allowed to touch the artworks in all possible ways, unless the coordinator of the educational program explicitly indicates an artwork as an interactive part of the guided tour.
- Smoking is forbidden in all the Foundation's premises.
- For the most efficient operation of the guided tour, school groups need to be punctual, and it is suggested that they arrive at the premises 10 minutes prior to the agreed starting time. Any delay does not imply an extension of the time of the tour.
- **No commercial use of photographic material of the artworks and the Foundation's premises** is permitted. For any usage of such photographs (besides private use), it is essential that the prior written approval is acquired by the foundation, as the sole rightholder of Takis' copyright.
- It is not permitted to disturb the coordinators and the process of the guided tour.
- In case of breach of the present terms and of non-compliance with the indications of the coordinators they reserve the right to terminate the tour at any time, without returning the participation fee.



TAKIS FOUNDATION
K.E.T.E.
Research Center
for the Art
and the Sciences

- There is no café/canteen at the Foundation. Any consumption of food and drinks is forbidden during the guided tour and is allowed only before or after, at specific areas of the Foundation's premises.
- **PARTICIPATION FEE:** 3€ /student
- **PAYMENT METHOD:** Cash or bank deposit. The teachers ought to have collected the price of the participation fee from the students and to deliver it to the competent employee in charge or alternatively to pay contactless through the foundations bank account.

POSTPONEMENT/CANCELATION POLICY:

The school's competent contact person is kindly asked to inform the Foundation promptly in case of cancellation or/and amendment of the visit, as well as in case of significant deviation in the number of participants.

- **ACCESSIBILITY:** The Foundation preserves **free parking area**.

CANCELATION POLICY

**If you need to cancel or reschedule your school visit, please call the Director of the Educational Department Irene Persidou
+30 210 2389019
or email at edu@takisfoundation.org
as soon as possible.**